



New Customer Account Application

Credit terms | Sales-tax exemption | Distributor / reseller setup | 2026

How to use this form: type into the shaded boxes in any PDF reader (Adobe, Edge, Chrome, Preview) and save, or print and fill it in by hand. Email the completed form and any attachments to kari@rrlotion.com. Only the sections that apply to you are needed. Questions? Call (480) 443-9255 or use the chat at rrlotion.com.

1. What are you setting up? *(check all that apply)*

- ☐ Open account with credit terms (Net 30) ☐ Prepay / credit card only
- ☐ Sales-tax exemption (resale or exempt organization) ☐ Distributor / reseller account

2. Company information

Legal company name			DBA / other trade names	
Federal EIN	Year established	State of incorporation	Website	
Organization: ☐ Corporation ☐ LLC ☐ Partnership ☐ Sole proprietor ☐ Government ☐ Nonprofit				
We are a: ☐ End user ☐ Distributor / reseller ☐ Government agency ☐ Private label / co-pack				
This location is: ☐ Headquarters ☐ Branch				
Industry / how you will use our products (for example: electronics assembly, utility crews, hospital)				

3. Addresses

Billing address	City	State	ZIP
☐ Shipping address is the same as billing			
Shipping address	City	State	ZIP
More than one ship-to location? Send all invoices to the billing address: ☐ Yes ☐ No			
Delivery notes (dock hours, liftgate needed, PO number required on the packing slip, etc.)			



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4. Contacts

Purchasing contact	Title	Phone	Email
Accounts payable contact	Title	Phone	Email
Owner / officer	Title	Phone	Email

5. Invoicing and payment

Email invoices to	Estimated monthly purchases (\$)	Credit limit requested (\$)

We will pay by: ☐ ACH ☐ Check ☐ Credit card ☐ Net 30 terms (if approved)

Is a PO number required on every order / invoice? ☐ Yes ☐ No

6. Sales-tax exemption *(skip if you pay sales tax)*

Reason: ☐ Resale ☐ Exempt organization (nonprofit, school, hospital) ☐ Government

☐ Manufacturing / other exemption ☐ Other

State(s) where you are exempt	Certificate / permit number	Expiration date (if any)

Please attach your current exemption certificate: Arizona Form 5000A (resale) or Form 5000 (other exemptions), your own state's resale or exemption form, or a Multistate (MTC) / Streamlined Sales Tax certificate. Government buyers can attach a tax-exempt letter or pay with a government purchase card. Until we receive a valid certificate, sales tax is charged where required.

7. Distributor / reseller *(only if you will resell our products)*

Markets / industries you sell to	Territory or states covered

Number of locations	Number of sales reps	Expected annual R&R purchases (\$)	Where you sell (catalog, website, Amazon...)

Will you list our products on your website or catalog? ☐ Yes ☐ No ☐ Later

Anything else we should know (other brands you carry, buying group, private label interest)



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8. References *(needed for credit terms; not needed for prepay / credit card)*

Trade reference 1: company	Contact name	Phone	Email
Trade reference 2: company	Contact name	Phone	Email
Trade reference 3: company	Contact name	Phone	Email
Bank reference: bank name	Banker / contact	Phone	Email

Account numbers are not needed. We only confirm that the account is in good standing.

9. Terms and authorization

By signing, the applicant authorizes R&R Lotion, Inc. to contact the references above and to obtain information about the applicant's creditworthiness. Credit terms (normally Net 30 from invoice date) are offered at R&R Lotion's discretion and may be changed or withdrawn. The applicant agrees to pay invoices according to the approved terms. If the account becomes past due, R&R Lotion may hold shipments and declare all open invoices due, and the applicant agrees to pay reasonable collection costs and attorney fees as permitted by law. The applicant confirms that any sales-tax exemption claimed is valid and will notify R&R Lotion if it changes. The information on this application is complete and accurate.

Printed name	Title	Date

Signature (type your full name to sign electronically, or sign after printing)

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Account / customer #	Terms approved	Credit limit (\$)	Price level
Tax certificate received (date)	Approved by	Date	